

Talk Evaluation Grid

Date: _____ **Year:** _____

Teacher: _____

Talks by Two Students

Year: _____

From the teacher's evaluation grid: Work out what will be evaluated/how to get a good grade

Talk Title:		Student No.1:		Student No. 2:	
Sources:					
Interest	For teacher		Language		Language
	For students		Grammar		Grammar
Introduction	Icebreaker		Pronunciation		Pronunciation
	Original title		Intonation		Intonation
	Clear mini outline		Fluency (no reading)		Fluency (no reading)
			Loudness		Loudness
Handout	Detailed outline		Pace		Pace
<div style="border: 1px solid black; padding: 2px;"> All deadlines respected: 1st draft: Outline/info photo-ready: Slides: </div>	Headings/Sources		Links/transitions		Links/transitions
	Correct US format		Body Language		<i>(Skills at communicating)</i>
	Logic of presentation		Body position		Body position
	*Grammar		Mobility		Mobility
	*Spelling		Strategic positioning		Strategic positioning
	*Figures (points/commas)		Eye contact		Eye contact
			Use of handout		Use of handout
Visuals	<i>Slides, pictures etc.</i>		Use of props or slides		Use of props or slides
	Enhance the talk		Gestures		Gestures
	Coherent with message		Pointing		Pointing
	Diversity/not all the same!		Absence of "ticks"		Absence of "ticks"
	Graphs/drawings/maps		Overall View		<i>(Judging all aspects as one)</i>
	Video/props		Professional/confident		Professional/confident
Efficiency	<i>Saving trees!</i>		Well prepared/fluent		Well prepared/fluent
Concerning the file	Neat presentation of file		Expertise		Expertise
	Efficient use of space		Enthusiasm		Enthusiasm
Presentation	<i>The speakers as a team</i>		Easy to remember		Easy to remember
	Timing (intro/body/con.)		Level of English		Level of English
	Shared speaking time		Attitude when passive		Attitude when passive
	Transitions (see below)		Activity: Role play, quiz;		<i>(Idea: original/effective)</i>
	Alternated speaking		debate, other:		Motivating attitude
	Alternated "pace"/"tone"		Grades:		

Student No.1:

Mistakes:

Advice:

Student No. 2:

Mistakes:

Advice: